

**To:** All Customers **From:** Credit Risk  
**Date:** 05/06/2021 **Memo #:** 21061  
**Subject:** **FHA – Condominium Questionnaire Form #9991**

Effective for case numbers assigned on or after May 17<sup>th</sup>, 2021 the revised Condo Questionnaire [Form HUD-9991](#) is required to be utilized on all FHA approved Condominiums and Single Unit Loan Approvals, as announced in HUD [Mortgagee Letter ML-2021-09](#) and the [Single-Family Handbook 4000.1](#).

- FHA Condominium Approval or Single Unit Loan Approval is not required on streamline refinances or HUD REO properties.
- The mortgagee must submit a completed, signed, and dated form [HUD-9991](#) for all FHA Approved Condominiums and Single-Unit Approvals. All Wholesale and Non- Delegated Correspondent loans must provide the requirements listed below:
  - For Approved Condominiums form [HUD-9991](#), sections 1-3 must be completed and documentation provided to support. The documentation will be reviewed by the Flagstar Project Review team to determine if the project still meets FHA requirements.
  - For Single Unit Approvals form [HUD-9991](#), sections 1-4 must be completed and documentation provided to support. The documentation will be reviewed by Flagstar Project Review to determine if the project meets FHA requirements.
  - Condominium projects that do not meet the FHA 4000.1 requirements, are subject to denial.
  - Upload questionnaire and supporting documentation under *DOCUMENTS > FLAGSTAR UNDERWRITING > CONDO DOCUMENTS*.

**RESOURCES:**

- [ML 2021-09](#)
- [Form HUD-9991](#)
- [SF Handbook](#)

If you have any questions on the contents on this memo, please email [governmentJW@flagstar.com](mailto:governmentJW@flagstar.com) or call the Underwriting Support Desk at (866) 945-9872.